

### ***How do I sign up?***

To sign up for the 21-Day Racial Equity Challenge, simply visit our website ([www.ywcahbg.org](http://www.ywcahbg.org)) or find the link on our social media.

- **Individuals** can sign up via the challenge landing page.
- **Organizations** have 3 options for engagement:
  1. Complete the registration form individually or include each group member, with a limit of 25 on the registration form. If the list of participants exceeds 25, please email a list of all employee names and work email addresses
  2. Have a team member lead the Challenge internally by forwarding the daily email or downloading the day's challenge information to send to staff via email, intranet, or other employee relations system
  3. Direct team members to our website to register as individuals.

### ***What happens after I sign up?***

Individuals who sign up will immediately receive a confirmation email. To ensure emails are received regularly, participants are encouraged to flag this email address as "approved" to ensure emails don't end up in spam folders.

For those signing up for a group, they will receive a confirmation email of the team's registration, but individual team members **will not** receive a confirmation email, unless they register individually.

### ***How does participating in the challenge benefit me?***

#### ***Where does the content for each day of the Challenge come from? Who selected the articles and videos?***

YWCA staff have spent months researching, proposing, and selecting the content that will be used in our Challenge. We wanted the challenge to reflect our mission and the Each resource we share is freely accessible online, available to you via a direct link in each day's email, and features local and national content.

Content criteria included:

- Each piece of content should take no longer than 10-15 minutes to consume.
- Both local and national content.
- Available online via a direct link.
- Freely accessible online (no paid subscription required).

#### ***How does the 21-Day Racial Equity Challenge work?***

Each weekday during the Challenge, participants will receive an email with a brief explanation of the day's racial equity-related topic, and links to educational content (in the form of articles, podcasts or videos). Participants commit to exploring at least one of the content options, each of which will require only 10-15 minutes of time. The daily emails will also include additional opportunities for reflection or taking action.

#### ***Can I start after the launch date? What happens if I sign up late or can't begin the Challenge on April 3?***

Although many individuals and organizations will be learning together during the 21 weekdays from April 3 – 29, this timing may not work for everyone who wants to be involved. For those who sign up late, **or want to explore the challenge well after it's over**, the full 21 days of material be linked to the landing page and each day's email, where you can catch up, go at a slower pace, or share with your workplace at a different time.

***Will participants receive emails on the weekends?***

No, during the 21-Day Racial Equity Challenge, participants will receive new emails on weekdays only. Weekends will be a time to catch up, reflect further, catch up with friends and family about something you learned, or explore some of the additional resources.

***How do we/I provide feedback on the Challenge?***

Email [tkeck@ywcahbg.org](mailto:tkeck@ywcahbg.org) at any time to provide feedback or ask questions. Please allow Challenge organizers 24-48 hours to get back to you (and perhaps longer over the weekend). We also encourage you to take the pre-challenge survey and complete the post-challenge survey at the end of April.

***How do I invite others to join the Challenge?***

Direct friends, family members and colleagues to sign up on the YWCA's website ([www.ywcahbg.org](http://www.ywcahbg.org)) or encourage them to find the link on our social media or website. Or share the official social media graphic to announce your support of the Challenge.

***I am coordinating my organization's participation in the Challenge. What do I have to do?***

A sincere thanks to everyone who is leading their employees and colleagues through the 21-Day Racial Equity Challenge!

First, determine how your workplace will sign up your team members. There are three ways to sign up:

1. Complete the form to securely transmit a full list of employee names and work email addresses;
2. Have a team member lead the Challenge internally by forwarding the daily email or downloading the day's challenge form and send to staff via email, intranet, or other employee relations system;
3. Direct team members to the website to register as individuals.

If you upload your employees' names and email addresses, be sure you alert them to the Challenge beforehand, as they will receive an immediate email confirmation of their involvement.

If you have any questions not addressed in this FAQ, please email your inquiry to [tkeck@ywcahbg.org](mailto:tkeck@ywcahbg.org).

***How do I alert my employees that they are signed up?***

All-staff meetings, departmental/team meetings, all-staff emails, and intranets are all great ways to share the news that your organization is participating in the 21-Day Racial Equity Challenge and encourage other employees to sign up as well.

***My organization's employees signed up on their own, how will I be able to tell which of my employees are participating?***

Challenge coordinators can assess the number of employees participating from your workplace, as long as they sign up with their work email addresses. Simply email Tiffanie at [tkeck@ywcahbg.org](mailto:tkeck@ywcahbg.org) with a request for the number of sign-ups from your organization, and provide your work email extension (the part of the email address after the name).

**How do I engage with my teams here in my challenge?**

Group toolkit will be sent out to all team coordinators in March to prepare you to engage with your employees or team members and answer any questions you may have about how the teams will work.